



Creating Healthy Communities
Through the Power of Cooking

The Sylvia Center Job Description

Title: Garden Education Intern

Reports to: Garden Manager

Terms: Part-time, seasonal, May-October.

Location: Katchkie Farm in Kinderhook, NY. Hudson Valley & Capital District program sites.

Organization Overview:

The Sylvia Center (TSC)'s vision is to create healthy communities through the power of cooking. Our mission is to educate young people and families through culinary programming to promote health and well-being. Our organization empowers children and teens to take control of their health through better food choices and encourages them to be healthy food advocates in their communities.

TSC partners with community-based organizations, libraries, and schools to deliver nutrition-focused culinary programming in all five boroughs of New York City, the Hudson Valley, and the Capital District. TSC works in neighborhoods with limited food access, engaging students, 3-24 years-old, and families. A 501(c)3 nonprofit organization with an operating budget of \$2.2 million, TSC has a full-time staff of ten and a part-time staff of approximately 35. Since its founding in 2007, more than 38,000 participants have been served.

Internship Overview:

The Garden Education Internship offers hands-on work experience to an individual interested in vegetable gardening, farm-based education, garden-to-table skills, the culinary arts, and nutrition education. The intern will build introductory skill sets in the above areas and will be better prepared for entry level work in farm-based and/or culinary education.

Responsibilities:

- Assist Garden Manager with garden bed and equipment maintenance including but not limited to seeding, transplanting, weeding, bed preparation, harvesting, researching and implementing best practices, preparing the garden for winter, cleaning tools, and other tasks as assigned. Take on increased responsibilities in these areas over the course of the growing season.
- Assist Garden Manager and Chef Educators with the farm program including but not limited to assisting students with planting or harvesting, collecting survey results and participation numbers.
- Attend staff meetings and trainings, and collaborate with fellow program staff.
- Assist with annual fundraising event in mid-July.



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- Complete a final project (to be developed with the Garden Manager).
- Other related assignments as necessary.

Experience and Skills:

- Interest in gardening, passion for farm-based education and working with young people, and a desire to work with diverse communities
- Experience with Google Suite and ability to use time clock and scheduling platforms
- Enthusiastic, energetic, and able to work quickly and efficiently in a fast-paced environment
- Ability and desire to work independently and as part of a team
- Ability to stand on your feet for at least 5 hours at a time, lift 50 lbs and willingness to do physically demanding work outdoors in all weather conditions

Organization Benefits:

We are a diverse group of food loving individuals who proudly support our mission of healthy food education. By joining our team, you will get:

- An organization that believes and invests in employee growth, development, and success. More than 70% of staff have been promoted to the next level of responsibility at our organization.
- Sick day accrual, travel benefits, and a competitive hourly rate.
- Opportunity to travel within the Hudson Valley.
- Professional development and other educational opportunities.

Compensation and Work Hours/Location:

The Sylvania Center is an inclusive, non-discriminatory organization. The position is based on Katchkie Farm in Kinderhook, NY with occasional travel to other program sites. This is a nonexempt, seasonal, hourly position at 15-18 hours per week (including rotating weekend chores) with an hourly pay range of \$18-\$22/hr. May-October. Weekly schedule is flexible and to be mutually agreed upon.

To Apply:

Candidates should email their resume and a cover letter to julianne.cerny@sylviacenter.org. Applications will be accepted and candidates will be interviewed on a rolling basis until March 20th.

The Sylvania Center is an equal employment opportunity employer. All qualified applicants will receive consideration for employment without regard to race, color, religion, sex (including pregnancy, gender identity and sexual orientation), national origin, caste, tribe, age (40 or older), disability status, protected veteran status or any other characteristic protected by law.